



ARBITRATION INITIAL INTAKE INFORMATION

(Please Print)

SEMA CASE NO.: _____

PANELIST: _____

PARTIES:

Plaintiff: _____

Address: _____

Cell: _____ Home: _____ Email: _____

Defendant: _____

Address: _____

Cell: _____ Home: _____ Email: _____

REPRESENTATIVES (if any):

Plaintiff's: Address: _____

Cell or Office: _____ Email: _____

Defendant's: Address: _____

Cell or Office: _____ Email: _____

SUBJECT MATTER:

POTENTIAL WITNESSES (if any):

Address: _____

Cell or Office: _____ Email: _____

CHOICE OF ARBITRATOR OR MEDIATOR (if any):

The above information will be used to insure that a conflict does not exist for the Arbitrator.

If additional space is needed, please attached an additional sheet.